

**Collaborative Agreement
Between
The Sarasota County Technical Institute
The School Board of Sarasota County Florida,
By and through its Sarasota County Technical Institute
And
The Literacy Council of Sarasota Inc.**

In an effort to establish and maintain a cooperative relationship between **The School Board of Sarasota County, Florida**, by and through its Sarasota County Technical Institute, and **The Literacy Council of Sarasota**, and in order to provide the most cost-effective and quality programs, the following collaborative guidelines for the Adult Education Career Pathways Project at SCTI Newtown Campus program operation have been discussed and agreed upon effective May 1, 2011 and ending June 30, 2012.

The Literacy Council of Sarasota agrees to provide the following:

1. Appropriately-trained tutors for services for Adult Basic Education students at the SCTI Newtown Campus for five (5) hours per week for thirty-six (36) weeks to begin on June 6, 2011;
2. Cost is \$45 per hour for a total cost of \$8485.00, which figure includes certain indirect costs;
3. Suspension of tutoring services in the time period between July 1, 2011 and August 19, 2011, shall be in accordance with the School Board of Sarasota County's approved 2011 – 2012 calendar;
4. An invoice to the Sarasota County Technical Institute at the end of June, 2011 and quarterly invoicing thereafter in October 2011, December 2011, March 2012, and June 2012 for hourly tutor salary not to exceed a total of \$8485.00.

The Sarasota County Technical Institute agrees to provide the following:

1. Appropriate classroom space and furniture at the SCTI Newtown Campus for tutors and students ;
2. A computer for tutor use;
3. Consumable supplies and textbooks for tutor and student use as needed.
4. Any other reasonable supplies and materials necessary for implementation of curriculum.

Both Parties agree:

1. That before any of the Literacy Council of Sarasota's employees or agents will be permitted on school grounds while students are present, such employees or agents will be fingerprinted and have their backgrounds checked as provided in by Florida law. Literacy Council of Sarasota's' employees and agents will coordinate with the School Board to arrange a mutually convenient time for the School Board to conduct the fingerprinting. The Literacy Council of Sarasota will bear the cost of the fingerprinting/background checks. The School Board has the right to refuse entry onto its school grounds to any individual whose background check does not meet the requirements established by the School Board pursuant to Florida law.
2. Fees, other than those specified, may not be charged to participants for the program. In addition, any promotion of a significant nature involving the sponsored program must be approved by, coordinated with, and shall include mention of, Sarasota County Technical Institute.
3. This Agreement shall commence on May 1, 2011, and end on June 30, 2012. Notwithstanding this term, either party may terminate this Agreement without cause, upon thirty (30) days' written notice to the other party, with neither party owing the other any further performance under this Agreement.
4. Any notice given or required to be given pursuant to this Agreement shall be hand delivered or mailed, first class postage prepaid, to the School Board at the Sarasota County Technical Institute, 4748 Beneva Road, Sarasota, Florida 34233, to the Office of the Director, and to the Literacy Council of Sarasota, Inc., at 1750 17th Street, Sarasota, Florida 34234, to the attention of the Executive Director, or at such other address as either party may direct in writing.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as set forth below.

The Literacy Council of Sarasota Inc.

By: _____

Date

Its Executive Director

The School Board of Sarasota County, Florida

By: _____

Date _____

Frank Kovach, Chairman

Approved for Legal Content
May 24, 2011, by Matthews, Eastmoore,
Hardy, Crauwels & Garcia, Attorneys for
The School Board of Sarasota County, Florida
Signed: ASH